San Antonio Water System

NON-MANDATORY PRE-BID MEETING
MONDAY, APRIL 13, 2020 – 2:00 PM CDT

C-13 PACKAGE B, PHASE 1 RESTORATION PROJECT
SOLICITATION NO. CO-00338

WEBEX INSTRUCTIONS

1. Ensure you have the Cisco Webex Meeting application to join. This app may be downloaded on smart phones. Some compatibility issues may be experienced on some devices. If you would like to participate in a dry-run to check compatibility, please contact me at florinda.gonzales@saws.org or via phone at (210) 233-3914.

2. Attendees may and are encouraged to attend up to 20 minutes prior to the Non-Mandatory Pre-Bid meeting in order work through any potential technical or login issues prior to the meeting.

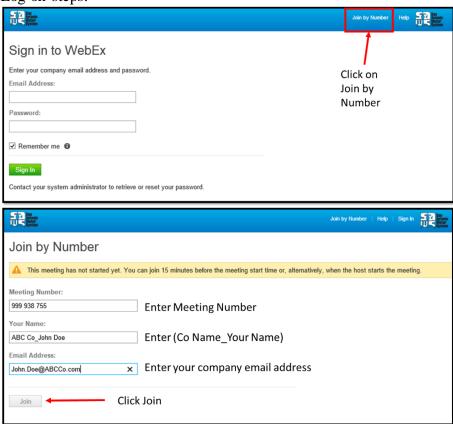3. At the time of the Non-Mandatory Pre-Bid meeting, attendees should click the link below to access the meeting:

   Join the meeting

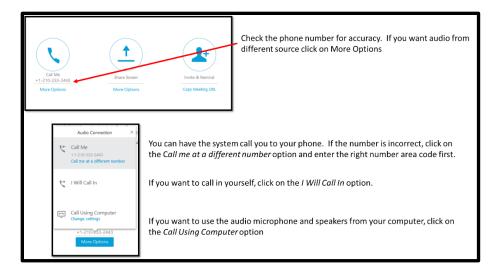   For Audio Connection dial: '210-233-2550 (SAWS WebEx)
   Meeting number / Access Code: 991 987 480
   Password: Co-00338

   Log-on steps:

4. It is anticipated that attendees will need both visual and audio connections for the meeting. **Please mute your phones** to minimize any additional background noise during the meeting.

5. When attendees are logging in to WebEx they should include their Company name before their first name to help SAWS capture the participants.

6. Questions during the Non-Mandatory Pre-Bid meeting shall be submitted within the WebEx system using the CHAT functionality as opposed to verbally. SAWS staff will read aloud each question received and provide a response during the meeting.

7. Should there be any technical issues on the date of the meeting but before the meeting has started, reach out to Florinda Gonzales using the below:

   Florinda Gonzales
   Interim Contract Administrator
   210-233-3914
   florinda.gonzales@saws.org

   If there are any issues after the meeting has started, reach out to Stella Manzello using the below:

   Stella Manzello
   Contract Administrator
   210-233-3854
   stella.manzello@saws.org